

# ARVADA POLICE DEPARTMENT

## ADMINISTRATIVE FEE SCHEDULE

### REPORT SEARCH AND RETRIEVAL FEE

#### Requests In Person, Mailed or Faxed

(Includes up to 10 pages. Additional pages and redactions at additional cost) \$10.00

#### Online Requests

(Includes up to 10 pages. Additional pages and redactions at additional cost) \$10.00

#### Additional Report Redaction requirements

\$ .50/page

### DUPLICATION FEES

#### Report Copy (Each additional page over 10 pages)

\$ .25/page

#### Video Recording (\$20 deposit required) (Please allow 10 to 14 business days from time of request)

Materials & Equipment

\$10.00

Labor Cost (Assessed in 1/4 hour increments)

\$20.00/hour

#### Audio Recording (\$10 deposit required) (Please allow 10 to 14 business days from time of request)

Materials & Equipment

\$ 5.00

Labor Cost (Assessed in 1/4 hour increments)

\$20.00/hour

#### Photographs (Pre-pay. Please allow 5 to 7 business days from time of request)

Photo CD

\$25.00

Non-digital (film) photos (Pre-Pay)

\$1.00/Photo

Print Costs

3 x 5 Color (Mug)

\$ 2.50 each

#### Miscellaneous Copies

\$ .25/page

### COMPUTER SEARCH PROJECTS (\$10 deposit required) (Please allow 7 to 10 business days from time of request)

Basic Search

\$10.00

Extended Search (Labor cost assessed in ¼ hour increments)

\$20.00 /hour

Address Search: List of **ALL CALLS** to **ONE ADDRESS**, up to 2 years ago  
(Includes date, call type and case number if applicable - **no details**)

Additional cost if: Address search is prior to 2 years ago (Back to May 21, 2002)

\$20/month for each month searched, in addition to operator's labor cost

### LETTERS OF POLICE CLEARANCE (Records Check) (Please allow 5 to 7 days from time of request)

Must provide full name and date of birth of subject

\$12.00/name

-Lists physical arrests and summonses received only, **except traffic violations (contact DMV)**

-Juvenile info releasable **ONLY** to juvenile or parent/legal guardian of juvenile

### BONDING FEE

\$15.00/warrant

### FINGERPRINTING (Must work or reside in the city)

\$7.00

### REGISTERED SEX OFFENDER LIST

No Fee

**Fees are non-refundable**

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**SEX OFFENDER REGISTRATION**

Initial Registration	\$60.00
Re-registration	\$25.00
Sexual Violent Predator	\$75.00

**TOW FEE**

Connolly's - Response and hook up	\$95.00
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**VEHICLE IDENTIFICATION NUMBER (VIN) SERVICES**

General VIN Inspection	\$15.00
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**Fees are non-refundable**