



Athletic Field Rental Request Form and Policy Agreement

Please read and agree to each of the following terms and conditions of this Agreement.

1. Permittee agrees to comply with all applicable rules, regulations, and policies of the City of Arvada. Any misuse may result in the cancellation of this agreement. Permittee will be responsible for his/her/their own actions and the actions of the parties represented as a result of this permit.
2. The City of Arvada does not permit any sub-permitting of fields.
3. Motorized vehicles, other than electric powered wheelchairs, are prohibited.
4. No commercial concessions shall be operated or charged. No donation requests of any kind may be made of the public on the premises. Programs, circulars, pamphlets, handbills, etc. shall not be sold or given away. No advertising is permitted without prior City of Arvada approval.
5. All merchandise, and non-food items may only be sold by vendors who hold the proper permit from the City of Arvada
6. At termination of the permitted use, the area shall be restored to a litter and damage free condition. Repair or cleanup beyond normal use will be billed to the Permittee based on cost of service.
7. If additional security or traffic control measures are required, the City of Arvada will not assume any financial responsibility or liability, but will assist with coordination functions and arrangements.
8. Tents, booths, stands, awnings, canopies, sunshades, etc. are prohibited without the express written consent of the City of Arvada.
9. Permittee will be held accountable for all destruction, damage, or removal of any vegetation. Damage, destruction, or defacement of City of Arvada property is prohibited.
10. Disorderly conduct and/or abusive language are prohibited.
11. Swimming, wading, boating, rafting, or tubing is prohibited in all waterways.



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12. Any machine or device for the purpose of amplification of human voice, music, or any other sound is prohibited without the express written consent of the City of Arvada. Parks within the City of Arvada require a permit from the City of Arvada to ensure compliance with the noise ordinance.
13. Parks are open from 6:00 a.m. to 11:00 p.m. daily. (No overnight parking.) 11:00 p.m. is the curfew for Athletic Field Lights.
14. Pets must be on a leash not to exceed 6 feet in length. Owners must immediately pick up after their pets.
15. Consumption of alcoholic beverages requires prior approval and the issuance of a permit pursuant to Arvada's Code Ordinances, Chapter 6, and Article III. Only reservations with a Special Events Permit are allowed to serve alcohol on parks property providing they demonstrate in writing how they will control the premises. Pavilion rentals and alcohol permits can be obtained through the City. More information can be found at: <https://arvada.org/explore/open-space-nature/pavilion-rentals-in-arvada>
16. No participant or spectator involved in any organized games or contests may consume alcoholic beverages.
17. A copy of the use permit must be in the possession of the Permittee or designated representative at all times during use. The permit must be shown to City personnel upon request.
18. Under no circumstances are field users permitted to drive vehicles onto fields for any purpose. This includes snow removal, equipment drop-off, or set up. Should this take place, said field user will be responsible for all damages to turf and irrigation equipment. The user will be charged for the damages, and may lose all rights to future field use.
19. No materials are to be added to the field surface. Baseball field prep and/or field lining access must be coordinated with the City of Arvada prior to rental approval. This includes duct tape for lines on synthetic fields.
20. Mowing or striping lines in parks and on ball fields is prohibited.
21. City parks and facilities are patrolled by local law enforcement agencies. All applicable rules and regulations, to include state statutes and City ordinances, will be enforced.
22. The City and its employees will not discriminate based on race, color, religion, national origin, gender, age, veteran status, or disability. The City of Arvada prohibits discrimination based on disability of any individual or group permitted to use City facilities or properties. This City recognizes and endorses the Americans with Disabilities Act (ADA).
23. The temporary installation of inflatables within specific parks requires express written permission from the City and a Certificate of Insurance from the Vendor that names the City as an additional insured.



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24. T3 fields are maintained to City of Arvada Park standards. Permanent goals and field markings are not permitted on T3 fields.

25. Permittee must provide group insurance, listing the City of Arvada as additionally insured on the plan, for \$1 million USD. Permittee must submit a copy of the certificate of insurance along with this form to ebickford@arvada.org

26. During the time the field and spectator area are being used by the Permittee, the Permittee is responsible for all accidents, injuries, field damages, or loss of property. Permittee shall indemnify, defend, and hold harmless Arvada, its employees, agents and assignees, against any and all costs, expenses, claims, damages, liabilities, court awards, and other amounts (including attorneys' fees and related costs) arising from or related to any act or omission by Permittee, or its employees, agents, subcontractors, or assignees in connection with the Agreement.

27. Late Booking Charges: Any field bookings requested within 3 business days of the event date will be charged an additional 25%

28. Late Booking Charges: Any field bookings requested within 2 business days of the event date will be charged an additional 50%

29. Late Booking Charges: Any field bookings requested within 1 business day of the event date will be charged an additional 75%

30. Late Booking Charges: Any field bookings requested day of the event date will be charged an additional 100% if accommodations can be made

31. Permittee understands that Arvada may terminate this Agreement and revoke any permits issued for its sole convenience. If Arvada elects to terminate for convenience, such termination shall not be a breach of this Agreement.



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32. Any violation of this field use agreement will be deemed a breach of this Agreement. Arvada will determine, in its sole discretion, which of the following remedies may apply

- (1) verbal or written warning or reprimand;**
- (2) a fine not to exceed \$1,000;**
- (3) a temporary suspension of the use of Arvada's fields; and/or**
- (4) a permanent prohibition of the use of Arvada's fields.**