



Athletic Field Rental - League Cancellation Policy

League Play/Permitted Use

Field Givebacks League play and Permitted Use: Field cancellations are due 30 days prior to use for Tier 1 and Tier 2 fields. Field givebacks made after the 30-day period will not be eligible for refunds. Tier 3 field cancellations are due 7 days prior to first use for a full refund (minus the deposit). Tier 3 field givebacks submitted after the 7-day window will be charged 25% of initial requested use and released from that group.

Task	Timeline	Fees
Submit Field request for Season	Requests due per posted City of Arvada Timelines	Non- refundable deposit of 25% of total use for the season due upon request approval
Submit Field Givebacks/Cancellations	30 Days Prior to first use (T1, and T2 givebacks due)	Refund Available for givebacks or changes (minus deposit)
Submit Field Givebacks/Cancellations	29 days prior to start - day of use	No refunds available
Pay remaining fees	7 days prior to start (T3 field givebacks due)	All remaining fees for regular-season use due, City of Arvada issues permit.