

Food Truck(s) and Other Vendors on Athletic Field Rules and Regulations for Tournament Organizers

- 1) The City of Arvada will be providing the concession services for your tournament at Stenger, Lutz, and Long Lake athletic fields if the complex you are using is at least 75% booked. (You can confirm this with Whitney Walker at APEX at 303-467-7144.) If it is at least 75% booked, the concession stand will be open from 10am to 2pm.
- 2) If your tournament is at Youth Memorial or Pioneer Park, concession services are not provided at this time. Fees will be waived for food truck vendors.
- 3) If you choose, you may have up to two food trucks and/or four other vendors at your scheduled tournament at Lutz, Stenger, Long Lake, Pioneer, and Youth Memorial.
 - a. Fill out and submit required request form no later than 14 days prior to tournament
 - b. Upon approval, submit payment per request form (3) days prior to tournament
 - i. \$100 per food truck per day
 1. Food Truck fees are only assessed if the City of Arvada IS providing concession services.
 - ii. \$50.00 per other vendor per day
- 4) All Food Trucks and Other Vendors must be approved and permitted by City of Arvada Community Development and Planning Department. They can be reached at 720-898-7435.
- 5) In addition to the City of Arvada Municipal Code, vendors are required to adhere to the following:
 - a. Packaged food condiments such as but not limited to mustard, ketchup, mayonnaise, relish, salt and pepper are prohibited.
 - b. All condiments must be self-contained at point of sale; bulk condiments and bulk plastic utensils suggested. Straws in wrappers are prohibited, dispensed straws are suggested. Juice boxes with straws are prohibited.
 - c. Protection of surface under food vendor service area is required. Any staining requiring post event clean-up will assessed.
 - d. Electricity and water are not guaranteed or provided as part of this agreement.
 - e. No overnight parking
 - f. No disposing of kitchen elements or debris allowed.
 - g. Food trucks must be parked at designated location per site-plan
- 6) If uninvited trucks/vendors show up at your tournament, please call City of Arvada Code Enforcement at 720-898-7465.