



**SUMMARY MINUTES OF BOARD OF ADJUSTMENT ACTION HELD  
SEPTEMBER 28, 2021**

1. **CALLED MEETING TO ORDER**– By Richard Derryberry at 6:27 P.M.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL OF MEMBERS**

Richard Derryberry, Vice Chair acting as chair; Russ Rizzo, Secretary; Barbra Coffman; Meredith Kapushion, Kathleen Drulard; Alan Albrandt

**THOSE ABSENT**

It was moved by Mr. Derryberry to excuse Mr. Rizzo from the meeting.

The following votes were cast on the motion to excuse Russ Rizzo:

Those voting Yes: Drulard, Coffman, Derryberry, Kapushion, Albrandt

Those voting No: None

The motion carried.

**ALSO PRESENT:** Jonathan Moore, City Planner I; Jacob Nitchals, Senior City Planner; Emily Grogg, Sr. Ass't. City Attorney; Rob Smetana, Manager of City Planning and Development; Ryan Stachelski Community and Economic Development Director; Josie Suk, Development Systems and Administrative Manager; Abigail Ogg, Administrative Specialist/Recording Secretary.

4. **APPROVAL OF MINUTES FOR** – May 26, 2020. The minutes stand approved as printed.

5. **PUBLIC HEARINGS**

**STEVE NELSON AND TERRI NAES – VAR2021-0001 – 6260 Johnson Way.**

Applicant withdrew application. No public hearing held.

8. **OTHER ITEMS**

Elections for September 2021 to May 2022:

Nominations for Chair - Kathy Drulard nominated Richard Derryberry.

Vote for Richard Derryberry -

Those voting Yes: Drulard, Kapushion, Coffman, Albrandt, Derryberry

Those voting No: None

Richard Derryberry passed for Chair

Nominations for Vice Chair – Barbara Coffman nominated Kathy Drulard

Vote for Kathy Drulard -

Those voting Yes: Coffman, Drulard, Kapushion, Albrandt, Derryberry,

Those voting No: None

Kathy Drulard passed for Vice Chair

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Nominations for Secretary – Kathy Drulard nominated Meredith Kapushion  
Vote for Meredith Kapushion -  
Those voting Yes: Coffman, Drulard, Albrandt, Derryberry, Kapushion  
Those voting No: None  
Meredith Kapushion passed for Secretary

Ryan Stachelski asked for the board's input on combining the Board of Adjustments and Planning Commission into one entity. He explained that the possible merge is a result of the changes in the Land Development Code, adopted in October 2020, for certain projects to be reviewed administratively, resulting in less frequency of meetings. Stachelski explained that this decision has been really challenging to make, but would like to respect the time of the board and its volunteers while also serving the community in the best and most efficient way.

Kathy Drulard suggested disbanding and combining the two.

Alan Albrandt agreed and stated that it would be very inefficient and hard to recruit and keep good candidates if the board only meets a couple of times a year

Barabara Coffman agreed

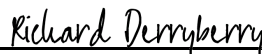
Meredith Kapushion agreed


Richard Derryberry agreed

Next Meeting: No meetings scheduled at this time

9. **ADJOURNED** at 6:38 P.M.

  
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Meredith Kapushion, Secretary

  
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Richard Derryberry, Acting Chair

  
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Abigail Ogg, Recording Secretary