



**SUMMARY OF MINUTES OF THE MEETING OF THE ARVADA CITY COUNCIL HELD
SEPTEMBER 20, 2021**

1. Executive Session - Third Floor Conference Room - 5:00 p.m.
 - A. Instructions to Negotiators, Pursuant to CRS 24-6-402(4)(e) Relating to Compensation

Councilmember Marriott moved to go into Executive Session for Instructions to Negotiators, Pursuant to CRS 24-6-402(4)(e) Relating to Compensation.

The following votes were cast on the Motion:

Those voting Yes: Williams, Fifer, Ford, Jones, Marriott, Simpson

Those Absent: Miller

The Motion was Approved

2. Call to Order - 6:00 p.m.

This Arvada City Council meeting was held in the City Council Chambers and remotely using webinar technology. Mayor Williams, Councilmember Ford, Councilmember Fifer, Councilmember Jones, Councilmember Marriott, and Councilmember Simpson were present in the council chambers.

Members of the public were given notice with instructions on how to participate with public comment.

3. Moment of Reflection and Pledge of Allegiance
4. Roll Call of Councilmembers

Those Present: Mayor Marc Williams, Councilmember Bob Fifer, Councilmember Nancy Ford, Councilmember Jones, Councilmember John Marriott, Councilmember Lauren Simpson

Councilmember Marriott moved to excuse Councilmember Miller from the meeting.

The following votes were cast on the Motion

Those voting yes: Williams, Fifer, Ford, Jones, Marriott, Simpson

Those Absent: Miller

The Motion was Approved

Also Present: Mark Deven, City Manager; Rachel Morris, City Attorney; Lorie Gillis, Deputy City Manager; Ryan Stachelski, Director of Community and Economic Development; Bryan Archer, Director of Finance and Kristen Rush, City Clerk.

5. Approval of Minutes – none
6. Recognition and Communication –
 - A. Proclamation for Source Water Protection Week - Presented by Councilmember Ford

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Councilmember Ford read the proclamation and said that September 26th to October 2nd, 2021 is proclaimed as Source Water Protection Week in Arvada. A representative from the Arvada Sustainability Advisory Committee was present to accept the Proclamation.

7. Presentations – none
8. Public Comment
 - A. Robert Lucero, Arvada resident, addressed council regarding waste hauling.
9. New Business
 - A. Consent Agenda - none
 - B. Resolutions – none
 - C. Ordinances (First Reading)
 1. CB21-030 An Ordinance Repealing, Retitling, And Reenacting Section 2-31, Compensation of Councilmembers and The Mayor, of Article II, City Council, of Chapter 2, Administration, of the Arvada City Code
 2. CB21-031 An Ordinance Authorizing an Additional Appropriation to the Community Development Fund for Fiscal Year 2021

Councilmember Fifer moved that CB21-030, An Ordinance Repealing, Retitling, And Reenacting Section 2-31, Compensation of Councilmembers and The Mayor, of Article II, City Council, of Chapter 2, Administration, of the Arvada City Code; CB21-031, An Ordinance Authorizing an Additional Appropriation to the Community Development Fund for Fiscal Year 2021, be approved on first reading, ordered published in full, and a public hearing set for October 4, 2021 at 6:15 p.m.

The following votes were cast on the Motion

Those voting yes: Williams, Fifer, Ford, Jones, Marriott, Simpson

Those Absent: Miller

The Motion was Approved

9. Other – none
10. Public Hearings - none
11. Workshop
 - A. Water and Sewer Infrastructure Funding

Sharon Israel, Director of Utilities, Jacqueline Rhoades, City Engineer and Bryan Archer, Director of Finance reviewed this item with council. Ms. Israel said that the City Council Strategic Plan describes the purpose of the Infrastructure Work System this way: “The community depends on a well-maintained foundation of streets, sidewalks, and water, wastewater and stormwater facilities. Planned and steady population growth requires proper maintenance of existing infrastructure and additional capacity to support a thriving community.”

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The Infrastructure Work System team is responsible for operations and capital planning as part of our ongoing commitment to continue to provide safe and reliable drinking water and wastewater services to our community. Recent updates to the Council regarding this work include discussion and approval of the Capital Improvement Program budget (July 2020), discussion of increases to water rates (October 12, 2020 Workshop and October 19, 2020 Council Meeting), a December 14, 2020 Water Master Plan workshop, a May 7, 2021 Water Infrastructure Update, and an August 23, 2021 Water and Sewer Infrastructure Funding workshop. This work corresponds to the 2020-2025 City Council Strategic Plan, which calls for updated master plans for water, sewer and stormwater, as well as an overall Infrastructure Master Plan and a plan for funding the master plan findings.

During the August 23, 2021 workshop, the Infrastructure and Finance teams presented funding needs and options to ensure that proper maintenance and additional capacity for the City's water and sewer infrastructure can be supported.

The funding proposal presented in the previous workshop included the following components:

In 2022, increase water rates by 3.4% and sewer rates by 2.6%. By comparison, the average annual increases for the previous 15 years, from 2006-2021, were 4.1% for water and 5.4% for sewer. The rate increase would serve to pay for increased costs of operations.

In 2022, increase bimonthly service charges for a single family home by \$4, from \$5.83 to \$9.83 for water and by \$2, from \$2.44 to \$4.44 for sewer. The additional revenue from the bimonthly service charges would serve to cash fund capital reinvestment projects identified in the master plans.

From 2023 to 2026, increase bimonthly service charges for a single family home each year by \$4 for water and \$2 for sewer, resulting in bimonthly service fees in 2026 of \$25.83 for water and \$12.44 for sewer. The additional revenue from the incremental increases will serve both to cash fund capital reinvestment projects and finance payments for long-term debt to enable the priority projects in the master plans to proceed.

During the previous workshop, the City Council asked several questions and requested additional information about service fees, rates, tap fees, and debt funding. The team is returning to follow up and present additional information and analysis for discussion.

Next Steps: The City team will present an ordinance adjusting water and sewer rates and bimonthly service charges.

12. Public Comment - Five Minute Limit - none
13. City Council Reports
 - A. Mayor Williams noted the passing of Bill Knott, former Director for the Jefferson County Public Library for 40 years.
14. City Manager Reports - none
15. City Attorney Reports – none

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16. Adjournment at 7:30 p.m.

Marc Williams

Marc Williams, Mayor

SEAL:

Kristen Rush

Kristen R. Rush, City Clerk

