



**SUMMARY OF MINUTES OF THE MEETING OF THE ARVADA CITY COUNCIL HELD
NOVEMBER 18, 2019**

1. Call to Order – 6:00 p.m. – Council Chambers
2. Moment of Reflection and Pledge of Allegiance
3. Roll Call of Councilmembers

Those Present: Mayor Marc Williams, Mayor Pro Tem Dot Miller, Councilmember Bob Fifer, Councilmember Nancy Ford, Councilmember David Jones, Councilmember John Marriott, Councilmember Lauren Simpson

Also present were: Mark Deven, City Manager, Lorie Gillis, Deputy City Manager; Rachel Morris, City Attorney; Bryan Archer, Director of Finance; Don Wick, Director of Public Works; Sharon Israel, Director of Utilities; Ryan Stachelski, Director of Community and Economic Development; Link Strate, Police Chief; Ben Irwin, Communications Manager and Kristen Rush, City Clerk.

4. Approval of Minutes of the October 21, 2019, City Council Meeting

The minutes stand approved.

5. Recognitions and Communications

- A. Proclamation for Small Business Saturday presented by Councilmember Fifer

Councilmember Fifer said that the Saturday after Thanksgiving (November 30, 2019) is known as Small Business Saturday. The Arvada Visitors Center, the Arvada Economic Development Association (AEDA) and Olde Town Arvada – Business Improvement District are partnering in a promotion asking people to shop Arvada Small Businesses this holiday season, highlighting the national shopping holiday – November 30 which is referred to as Small Business Saturday.

Small businesses create jobs, boost Arvada’s economy, and preserve neighborhoods. Each purchase made in Arvada goes to pay for City services such as police, parks, and street maintenance. Keeping the dollars in Arvada helps create and retain quality jobs. Small businesses are the nation’s largest employer and account for the majority of job growth. Next time you make a purchase, remember Shop Arvada!

Members of AEDA, Arvada Visitors Center, Olde Town Arvada Business Improvement District along with small businesses are present to accept this proclamation for Small Business Saturday.

- B. Proclamation for Hunger and Homelessness Awareness Week presented by Councilmember Ford

Councilmember Ford said that one in 11 Coloradans struggle with hunger or not having enough money to buy food. Over 3100 Jefferson County Public School students are recognized under the federal McKinney Vento Act due to their housing insecurity. That number exceeds the count for

Denver Public Schools.

This proclamation is being issued to bring awareness, advocacy and action to the concerns of homelessness and hunger in our community.

Representatives from various community partners were present to accept the proclamation.

6. Public Comment –

A. Katie Winner, Arvada Resident, addressed council regarding Leadership Jeffco’s 2020 class project.

7. New Business

A. Consent Agenda

1. R19-105 A Resolution Authorizing a “Professional Services Agreement” and a "Software License, Maintenance and Support Agreement" Each Between the City of Arvada and Journal Technologies Inc. for Professional Services Relating to the Installation, Licensing, Maintenance, and Support of Municipal Court Management Software
2. R19-106 A Resolution Authorizing an Agreement between the City of Arvada and Stantec for Professional Services Relating to the Civil Engineering Design of Ralston Raw Water Pump Station and Pipeline Project in an Amount Not to Exceed \$1,440,485.00, Project No. 19-WA-40
3. R19-107 A Resolution Authorizing an Agreement between the City of Arvada and FirstBank for Provision of Loans Through the Essential Home Repairs Program
4. R19-108 A Resolution Authorizing the Issuance of a Blanket Purchase Order in the Amount of \$600,000.00 with the Hill Petroleum Company, for the Purchase of Fuel Used in City Vehicles and Equipment
5. R19-109 A Resolution Authorizing the Issuance of Purchase Orders in the Amount of \$400,000.00 with Av-Tech Electronics, Inc. for the Purchase of Safety Supplies, Parts, and Equipment for the Outfitting of Emergency Vehicles
6. R19-110 A Resolution Authorizing the Issuance of Purchase Orders in the Amount of \$175,000.00 with Transwest Trucks Inc. for the Purchase of Vehicle Parts and Equipment
7. R19-111 A Resolution Authorizing the Issuance of Purchase Orders in the Amount of \$166,520.00 with Korf Continental for the Purchase of Four 2019 Ford F250 4X4 Pickup Trucks
8. R19-112 A Resolution Authorizing the Issuance of a Purchase Order in the Amount of \$293,583.00 to Larry H. Miller Ford for the Purchase of Seven 2019 Ford Police Interceptor Utility Vehicles
9. R19-113 A Resolution Authorizing an Agreement By and Between the City of Arvada and SEMA Construction, Inc. for Construction Manager/General Contractor (CMGC) Services for the W. 72nd Avenue-Kipling St. to Simms St. Project in an Amount Not to Exceed \$530,000.00 Project No. 18-ST-30

10. R19-114 A Resolution Authorizing an Agreement By and Between the City of Arvada and FCI Constructors, Inc. for General Contractor Services for the Parks and Fleet Maintenance Facility in an Amount Not to Exceed \$8,144,229

Councilmember Marriott moved that R19-105, A Resolution Authorizing a "Professional Services Agreement" and a "Software License, Maintenance and Support Agreement" Each Between the City of Arvada and Journal Technologies Inc. for Professional Services Relating to the Installation, Licensing, Maintenance, and Support of Municipal Court Management Software; R19-106, A Resolution Authorizing an Agreement between the City of Arvada and Stantec for Professional Services Relating to the Civil Engineering Design of Ralston Raw Water Pump Station and Pipeline Project in an Amount Not to Exceed \$1,440,485.00, Project No. 19-WA-40; R19-107, A Resolution Authorizing an Agreement between the City of Arvada and FirstBank for Provision of Loans Through the Essential Home Repairs Program; R19-108, A Resolution Authorizing the Issuance of a Blanket Purchase Order in the Amount of \$600,000.00 with the Hill Petroleum Company, for the Purchase of Fuel Used in City Vehicles and Equipment; R19-109, A Resolution Authorizing the Issuance of Purchase Orders in the Amount of \$400,000.00 with Av-Tech Electronics, Inc. for the Purchase of Safety Supplies, Parts, and Equipment for the Outfitting of Emergency Vehicles; R19-110, A Resolution Authorizing the Issuance of Purchase Orders in the Amount of \$175,000.00 with Transwest Trucks Inc. for the Purchase of Vehicle Parts and Equipment; R19-111, A Resolution Authorizing the Issuance of Purchase Orders in the Amount of \$166,520.00 with Korf Continental for the Purchase of Four 2019 Ford F250 4X4 Pickup Trucks; R19-112, A Resolution Authorizing the Issuance of a Purchase Order in the Amount of \$293,583.00 to Larry H. Miller Ford for the Purchase of Seven 2019 Ford Police Interceptor Utility Vehicles; R19-113, A Resolution Authorizing an Agreement By and Between the City of Arvada and SEMA Construction, Inc. for Construction Manager/General Contractor (CMGC) Services for the W. 72nd Avenue-Kipling St. to Simms St. Project in an Amount Not to Exceed \$530,000.00 Project No. 18-ST-30; R19-114, A Resolution Authorizing an Agreement By and Between the City of Arvada and FCI Constructors, Inc. for General Contractor Services for the Parks and Fleet Maintenance Facility in an Amount Not to Exceed \$8,144,229, be approved.

The following votes were cast on the Motion:

Those voting Yes: Williams, Miller, Fifer, Ford, Jones, Marriott, Simpson
The Motion was Approved

B. Resolutions

1. R19-115 A Resolution Restructuring the Membership of the Design Review Advisory Committee

Mark Deven, City Manager, reviewed this resolution with council.

Councilmember Fifer moved that R19-115, A Resolution Restructuring the Membership of the Design Review Advisory Committee, be approved.

The following votes were cast on the Motion:

Those voting Yes: Williams, Miller, Fifer, Ford, Jones, Marriott, Simpson
The Motion was Approved

2. R19-116 A Resolution Authorizing a Second Amendment to Intergovernmental Agreement (IGA) by and between the City of Arvada and Urban Drainage and Flood Control District Regarding Final Design, Right-of-Way Acquisition, and Construction of Drainage and Flood Control Improvements for Leyden Creek from Indiana Street to 72nd Avenue, UDFCD No. 14-08.08B, Arvada Project No. 17-DR-02

Mark Deven, City Manager, reviewed this resolution with council.

Councilmember Ford moved that R19-116, A Resolution Authorizing a Second Amendment to Intergovernmental Agreement (IGA) by and between the City of Arvada and Urban Drainage and Flood Control District Regarding Final Design, Right-of-Way Acquisition, and Construction of Drainage and Flood Control Improvements for Leyden Creek from Indiana Street to 72nd Avenue, UDFCD No. 14-08.08B, Arvada Project No. 17-DR-02, be approved.

The following votes were cast on the Motion:

Those voting Yes: Williams, Miller, Fifer, Ford, Jones, Marriott, Simpson
The Motion was Approved

3. R19-117 A Resolution Authorizing Quit Claim Deeds and Certain Assignments of Property Rights from the City of Arvada to the Jefferson Parkway Public Highway Authority of Surplus Property for Use as Right-of-Way

Rachel Morris, City Attorney, reviewed this resolution with council.

Councilmember Jones moved that R19-117, A Resolution Authorizing Quit Claim Deeds and Certain Assignments of Property Rights from the City of Arvada to the Jefferson Parkway Public Highway Authority of Surplus Property for Use as Right-of-Way, be approved.

The following votes were cast on the Motion:

Those voting Yes: Williams, Miller, Fifer, Ford, Jones, Marriott, Simpson
The Motion was Approved

C. Ordinances (First Reading)

1. CB19-045 An Ordinance Approving a Conditional Use Permit to Allow for a Child Day Care Facility in a PUD-I (Industrial) Zone District for the Goddard School - North Table Mountain, Generally Located at 12720 W 54th Drive (Public Hearing to be set for December 2, 2019 at 6:15 p.m.)
2. CB19-046 An Ordinance Authorizing the Fifth Amendment to the 2005 Intergovernmental Agreement By and Between the City of Arvada, Colorado and the Jefferson Center Metropolitan District No. 2 (Public Hearing to be set for December 2, 2019 at 6:15 p.m.)

3. CB19-047 An Ordinance Adopting the Floodplain Map Dated November 15, 2019, as the Official Floodplain Map of the City of Arvada, Superseding that Dated February 13, 2018, and Further Adopting the Flood Insurance Study ("FIS") and the Flood Insurance Rate Maps ("FIRM") Prepared by the Federal Emergency Management Agency ("FEMA") (Public Hearing to be set for December 2, 2019 at 6:15 p.m.)
4. CB19-048 An Ordinance Authorizing the Amended and Restated Intergovernmental Agreement Between the City of Arvada, Colorado and Haskins Station Metropolitan District (Public Hearing to be set for December 2, 2019 at 6:15 p.m.)

Mayor Pro Tem Miller moved that CB19-045, An Ordinance Approving a Conditional Use Permit to Allow for a Child Day Care Facility in a PUD-I (Industrial) Zone District for the Goddard School - North Table Mountain, Generally Located at 12720 W 54th Drive; CB19-046, An Ordinance Authorizing the Fifth Amendment to the 2005 Intergovernmental Agreement By and Between the City of Arvada, Colorado and the Jefferson Center Metropolitan District No. 2; CB19-047, An Ordinance Adopting the Floodplain Map Dated November 15, 2019, as the Official Floodplain Map of the City of Arvada, Superseding that Dated February 13, 2018, and Further Adopting the Flood Insurance Study ("FIS") and the Flood Insurance Rate Maps ("FIRM") Prepared by the Federal Emergency Management Agency ("FEMA"); CB19-048, An Ordinance Authorizing the Amended and Restated Intergovernmental Agreement Between the City of Arvada, Colorado and Haskins Station Metropolitan District, be approved on first reading, ordered published in full and a public hearing set for December 2, 2019 at 6:15 p.m.

The following votes were cast on the Motion:

Those voting Yes: Williams, Miller, Fifer, Ford, Jones, Marriott, Simpson
The Motion was Approved

8. Other
 - A. State of the Police Department Presentation

Link Strate, Police Chief, Ed Brady, Deputy Chief and A.J. DeAndrea, Deputy Chief, presented information regarding about the current state of the Police Department which included information regarding Recruitment, Retention, Crime Rates and Trends, Assaults on Arvada Police Officers, Crime Scene Investigations, Community Outreach, Evidence Storage, Records Management, Sector Policing, the G-Line, Traffic Safety, Fleet Update, Juvenile Engagement, Teen Academy, Parents Academy and the Super Bowl Ad regarding the Arvada Police Department.

- B. 3rd Quarter Financial Presentation

Bryan Archer, Finance Director, gave a presentation of the 3rd quarter 2019 financials. The presentation included revenue and expenditure highlights of the major funds including: General Fund, Parks, Tax Increments, Capital Projects, Water, Wastewater, Storm Water, Golf, Hospitality and the Internal Service Funds and an update on the current investment market.

9. Public Hearings
 - A. Estates at Ralston Ridge, Preliminary Development Plan Amendment, Generally Located North of West 72nd Avenue Surrounding the Ellis Street Cul-de-sac

B. Estates at Ralston Ridge, Preliminary Plat, Generally Located North of West 72nd Avenue Surrounding the Ellis Street Cul-de-sac

Mayor Williams opened the public hearing on Estates at Ralston Ridge, Preliminary Development Plan Amendment and Estates at Ralston Ridge, Preliminary Plat.

Rob Smetana, Planning Manager, stated that the posting logs and mailing affidavit have been received and are in order. Mayor Williams made them a part of the official record, along with the staff report.

Sworn Testimony: Connie Rubin, Representing Applicant

Councilmember Marriott moved that the Estates at Ralston Ridge, Preliminary Development Plan Amendment, Generally Located North of West 72nd Avenue Surrounding the Ellis Street Cul-de-sac, be approved. This motion is based on the findings of fact adopted by Planning Commission.

The following votes were cast on the Motion:

Those voting Yes: Williams, Miller, Fifer, Ford, Jones, Marriott, Simpson
The Motion was Approved

Councilmember Marriott moved that Estates at Ralston Ridge, Preliminary Plat, Generally Located North of West 72nd Avenue Surrounding the Ellis Street Cul-de-sac, be approved. This motion is based on the findings of fact adopted by Planning Commission.

The following votes were cast on the Motion:

Those voting Yes: Williams, Miller, Fifer, Ford, Jones, Marriott, Simpson
The Motion was Approved

C. GEOS Neighborhood Filing No. 2, Preliminary Plat, Generally Located South of West 69th Place and West of Juniper Court

Mayor Williams opened the public hearing on GEOS Neighborhood Filing No. 2, Preliminary Plat.

Rob Smetana, Planning Manager, stated that the posting logs and mailing affidavit have been received and are in order. Mayor Williams made them a part of the official record, along with the staff report.

Sworn Testimony: Michael Tavel, Representing Applicant
Norbert Klebl, Representing Applicant

Councilmember Ford moved that GEOS Neighborhood Filing No. 2, Preliminary Plat, Generally Located South of West 69th Place and West of Juniper Court, be approved subject to the condition of approval identified in the staff report. This motion is based the findings of fact adopted by Planning Commission.

The following votes were cast on the Motion:

Those voting Yes: Williams, Miller, Fifer, Ford, Jones, Marriott, Simpson
The Motion was Approved

- D. 5 Star Plumbing Building, Preliminary Development Plan, Generally Located at 14420 W 67th Avenue

Mayor Williams opened the public hearing on 5 Star Plumbing Building, Preliminary Development Plan.

Rob Smetana, Planning Manager, stated that the posting logs and mailing affidavit have been received and are in order. Mayor Williams made them a part of the official record, along with the staff report.

Sworn Testimony: Mike Miller, Representing Applicant

Councilmember Fifer moved that 5 Star Plumbing Building, Preliminary Development Plan, Generally Located at 14420 W 67th Avenue, be approved subject to the attached updated condition of approval listed in the Staff Report. This motion is based on the findings of fact adopted by Planning Commission.

The following votes were cast on the Motion:

Those voting Yes: Williams, Miller, Fifer, Ford, Jones, Marriott, Simpson
The Motion was Approved

- E. Public Hearing on the Consolidated Strategy and Plan Submission for Housing and Community Development Programs 2020-2024 and the 2020 Annual Action Plan for 2020 CDBG Funding

1. R19-118 A Resolution Authorizing the Expenditure of City of Arvada Human Services Funding Pool Funds for 2020 to Agencies Providing Emergency Help, Program Assistance, and Other Assistance to Arvada Citizens
2. R19-119 A Resolution Approving Submittal of a Consolidated Strategy and Plan Submission for Housing and Community Development Programs 2020-2024 and the 2020 Annual Action Plan for 2020 CDBG Funding

Mayor Williams opened the public hearing on Consolidated Strategy and Plan Submission for Housing and Community Development Programs, R19-118 and R19-119.

Ed Talbot, Manager, City Housing Preservation and Resources, and Vicky Pyne, representing the Human Services Advisory Board, reviewed these items with council.

No one wishing to speak for or against, the public hearing was closed.

Councilmember Fifer moved that R19-118, A Resolution Authorizing the Expenditure of City of Arvada Human Services Funding Pool Funds for 2020 to Agencies Providing Emergency Help, Program Assistance, and Other Assistance to Arvada Citizens, be approved.

The following votes were cast on the Motion:

Those voting Yes: Williams, Miller, Fifer, Ford, Jones, Marriott, Simpson
The Motion was Approved

Councilmember Fifer moved that R19-119, A Resolution Approving Submittal of a Consolidated Strategy and Plan Submission for Housing and Community Development Programs 2020-2024 and the 2020 Annual Action Plan for 2020 CDBG Funding, be approved.

The following votes were cast on the Motion:

Those voting Yes: Williams, Miller, Fifer, Ford, Jones, Marriott, Simpson
The Motion was Approved

- F. R19-120 A Resolution Approving the Amended and Restated Service Plan for Sabell Metropolitan District No. 2, to Be Known as Sabell Metropolitan District

Mayor Williams opened the public hearing on R19-120.

Rachel Morris, City Attorney reviewed this resolution with council.

Meghan Murphy and Matt Kavanaugh, attorneys representing the Metro District were present.

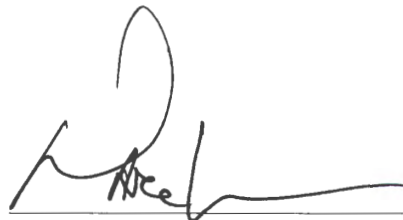
The public hearing was closed.

Councilmember Jones moved that R19-120, A Resolution Approving the Amended and Restated Service Plan for Sabell Metropolitan District No. 2, to Be Known as Sabell Metropolitan District, be approved.

The following votes were cast on the Motion:

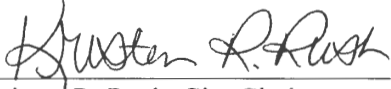
Those voting Yes: Williams, Miller, Fifer, Ford, Jones, Marriott, Simpson
The Motion was Approved

10. Public Comment - Five Minute Limit – none
11. City Council Reports –
 - A. Councilmember Marriott reiterated the message regarding Small Business Saturday and encouraged everyone to shop local.
 - B. Councilmember Marriott reported on the first meeting of the Bond Oversight Committee.
 - C. Councilmember Ford encouraged everyone to attend the Arvada Center Art Market December 5 through 22nd.
 - D. Councilmember Simpson echoed Councilmember Marriott regarding Small Business Saturday and encouraged everyone to shop on Black Friday as well.
12. City Manager Reports –
 - A. Mark Deven, City Manager, reviewed the upcoming workshop schedule with council.
13. City Attorney Reports – none
14. Adjournment at 8:50 p.m.



Marc Williams, Mayor

SEAL:



Kristen R. Rush, City Clerk

