

PUBLIC WORKS- ENGINEERING 8101 RALSTON ROAD ARVADA, CO 80002 720-898-7640

MUNICIPAL CONTRACTOR'S LICENSE APPLICATION

PLEASE PRINT CLEARLY

, a Corporation, a Lir	nited Liability Corporation	_) ander the name or.		
usiness Name:		Email Address:		
failing Address:	City _	State	Zip	Phone
4 Hr. Emergency Number		-		
ereby makes application for a M	lunicipal Contractor's License, a	allowing (me/us) to perform v	vork on a Gener	al Public Improvement as a Class
	Class MC-D License, the follow	ving types of license are inclu	ded:	·
TEMS INCLUDED WITH THIS AF1) \$20,000 Bond on City of 2) Statutory Workmen's Co	Arvada form mpensation Insurance			CLASS B LICENSE ONLY Capability Statement Equipment List
3) Public Liability and Prop 4) License Fee in the amou 5) Current Engineering Coc 6) Affidavit Form his application is for a: Ne pplicant has been in business for		Book # 	ense denied, sus	Job Mix Formula pended or revoked and (is presently
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Title ___

Signed by___

Date ___

EXCERPTS FROM THE CODE OF THE CITY OF ARVADA, CHAPTER 78, ARTICLE II

Sec. 78-181, Scope.

Except as otherwise provided in this Code, general public improvements, consisting of construction, reconstruction and remodeling of storm drains, irrigation ditches, sewers, water lines, curb and gutters, sidewalks, streets, traffic-control devices and similar improvements which are constructed on public rights-of-way, easements and other public property, and utility services on private property between the property line and the building, shall be designed, constructed and installed in accordance with the provisions of this article.

Sec. 78-182, Rules and regulations.

The engineering department shall have the authority to make and promulgate such rules and regulations as may be found necessary for the administration and enforcement of this article not inconsistent with the Charter and ordinances of the city.

Sec. 78-183, General requirements.

The construction of general public improvements within the city shall be governed by the following portions of this Code in the same manner as the construction of improvements to private property: Articles I through IX of Chapter 7 and Article II of Chapter 13.

<u>Sec. 78-184, Municipal contractor's license - Required.</u>
It shall be unlawful for any person to construct any general public improvements without having first obtained a municipal contractor's license of the class applicable to the work to be performed.

Sec. 78-185, Same-Examination; issuance.

The city engineer shall examine the qualifications and experience of the firm or person applying for a license to construct general public improvements, and upon determination that the applicant is qualified, shall issue the applicable class of municipal contractor's license upon their posting of bond, proof of insurance and payment of the annual fee.

<u>Sec. 78-186, Same-Classification; fees.</u>
The classifications of licenses under this article and applicable fees are as follows:

MUNICIPAL CONTRACTOR'S LICENSES - Construction and Reconstruction

Limitations **General Utility Contractor** MC-A

\$250.00

Allows licensee to install and repair storm drains, irrigation ditches, sanitary sewers, water mains, utility services, appurtenances and structures which are applicable thereto. Blasting, tunneling, boring and permanent trench surfacing are specifically excluded.

MC-B **General Street Contractor**

Allows licensee to perform the work of clearing, grubbing, surface excavation, filling, compacting and grading of earthen materials, placing and compacting gravel, asphalt, recycling material and other surfacing materials; installing fences, guardrail, curbs, gutters, sidewalks, cross-pans, bicycle trails, and temporary pavement markings. Blasting, tunneling, boring and structural demolition are specifically excluded.

MC-C **Structural Concrete Contractor**

Allows licensee to excavate, form, set steel, place concrete and backfill for box culverts, retaining walls, foundations, bridges, vaults, curbs, gutters, sidewalks, slope paving, cross-pans, driveways, bicycle trails and similar concrete structures where blasting is not required.

MC-S1

Allows licensee to install and repair utility services and appurtenances between main line and building where blasting is not required.

MC-S2 **Excavating Contractor**

Allows licensee to perform surface excavation, filling, compacting and grading of earthen materials; remove and dispose of trees, stumps, fences, guardrail, frame structures, foundation and surface debris where blasting is not required.

MC-S3 **Tunneling and Boring Contractor**

Allows licensee to excavate and backfill pits for equipment; tunnel or bore and install the required bracing, liners, casing or pipe; thread and backfill carrier pipe; and blasting when specifically approved by the city engineer.

MC-S4 Flatwork Concrete Contractor

Allows licensee to excavate for forms, set steel, place concrete and backfill for curbs, gutters, sidewalks, cross-pans, slope paving, driveways, bicycle trails, curb cuts and other similar concrete flatwork.

MC-S5 Street Patching Contractor \$125.00

Allows licensee to prepare sub-grade and compact and install base course and surfacing materials for utility trenches and street repairs. Street overlay and paving beyond minor patchwork are specifically excluded.

MC-S6 **Traffic Control Contractor**

Allows licensee to install traffic control devices such as controllers and signals, requiring hook-up to power source; signs, median barriers, guardrails, painting of traffic lanes and

MC-S7 Fencing Contractor \$125.00

Allows licensee to install fencing, median barriers and guardrail.

MC-S8

Landscaping Contractor

\$125.00

Allows licensee to transplant and trim trees and shrubs, surface preparation and installation of topsoil; furnish and install planter boxes, playground equipment, trees, shrubs, sod, grasses and sprinkler systems with hook-up to water and power sources.

MC-S9 **Blasting Contractor** \$125.00

Allows licensee to utilize explosives for demolition and excavation.

MC-S10 **Demolition Contractor** \$125.00

Allows licensee to demolish and remove bridges, retaining walls, subsurface structures of a concrete or masonry type where blasting is not required.

MC-S11 Reserved

MC-S12 Miscellaneous Contractor

Allows licensee to construct, install, repair or remove public improvements and/or work within public rights-of-way, easements, and other public property not specifically covered by any other license.

MC-D **General Municipal Contractor** \$625.00

Allows licensee to perform the work on a combination of licenses, as specified in this section, for which he can qualify. The fee shall be the lesser of the combined fees, for each individual license, or the amount indicated.

Sec. 78-187. Bond. Before a municipal contractor's license is granted by the engineering department, the applicant shall provide protection to the city against the use of inferior material and performance, including damages occurring as a result of willful disregard of this Code and city regulation requirements, by posting a bond, on city-prepared forms, to be effective during and for a period of one year after date of license issuance, in the principal amount of \$20,000.00.

Sec. 78-188 Insurance.
(a) Before a municipal contractor's license is granted by the engineering department, the applicant shall file certificates of insurance with the city in accordance with standards established by the Risk Management Division and in accordance with the following insurance requirements:

- (1) The contractor's insurer must be rated "B+" or better, according to Best's Key Rating Guide, and must be admitted to do business in the State of Colorado.
- (2) The policy limits shall be as follows:
 - a. The limit for each occurrence shall be not less than \$1,000,000.00. Costs of defense shall not be included within such limits or, if they are so included, the minimum limits shall be \$1,000,000.00 combined single limits.
 - b. The general aggregate limit on amounts payable pursuant to the policy shall be unlimited, or at least \$2,000,000,00.
- (3) The policy shall include the city as an additional insured. The city relies on and does not waive, or intend to waive by this requirement, the monetary limitations (presently \$150,000.00 per person and \$600,000.00 per occurrence) or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. 24-10-101 et seq., as from time to time amended, or otherwise available to the city.
- (4) The insurer shall give the city notification of any cancellation or termination by refusal to renew I he insurer snail give the city notification of any cancellation or termination by refusal to renew the policy or of any change in coverage of the policy in the manner provided by law. If no such notification is provided by law, the insurer shall give the city at least 30 days' prior written notification of any cancellation or termination by refusal to renew the policy or of any change in coverage of the policy, unless cancellation or termination is for non-payment of premium, in which case the industry standard of ten (10) days prior written notification shall apply.
- (5) The municipal contractor shall be solely responsible for any deductible losses under the policy.
- (6) If the policy is a claims-made policy, the policy shall provide the municipal contractor the right to purchase, upon cancellation or termination by refusal to renew the policy, an extended reporting period of not less than 2 years. The municipal contractor agrees to purchase such an extended reporting period.
- (7) If the policy is a claims-made policy, the policy shall give the city the right to purchase the extended reporting period described in subsection (6) above if the municipal contractor fails to purchase such an extended reporting period as required by this contract. The city's exercise of such right shall not relieve the municipal contractor of any liability for its failure to purchase such an extended reporting period as required by this subsection.
- (8) If the policy is a claims-made policy, the retroactive date of any such renewal of such policy shall be no later than the date this contract is signed by the parties hereto.
- (9) If the municipal contractor purchases a subsequent claims-made policy in place of any prior policy, the retroactive date of such subsequent policy shall be no later than the date of issuance of a municipal contractor's license.
- (b) Before a municipal contractor's license is granted by the engineering department, the applicant shall file certificates of insurance with the city from a company licensed to do business in Colorado evidencing coverage for statutory workmen's compensation. The insurer shall give the city notification of a cancellation or termination by refusal to renew the policy or of any change in coverage of the policy in the manner provided by law. If no such notification is provided by law, the insurer shall give the city at least 30 days' prior written notification of any cancellation or termination by refusal to renew the policy or of any change in coverage of the policy.