

City of Arvada  
Citizen's Capital Improvement (CIP)  
Finance Subcommittee  
Notes for  
June 10, 2008 Meeting

The meeting was held at the Arvada Center and began at 6:00 P.M. on June 10, 2008. The first agenda item was a presentation of findings from the May 27, 2008 meeting which included:

-confirmation of the Tier definitions:

- Tier I
  - City Charter Requirement
  - Funded with 60% of first sales tax penny
- Tier II
  - One-time Money for CIP Needs
  - Depends on City's Financial Ability
  - Budget Reductions Fund On-going CIP Needs
- Tier III
  - Includes But Not Limited to:
    - Voter-approved Initiatives
    - Developer Agreements
    - Special Districts

-acceptance of the "Straw Man" Funding Matrix with the following requested changes:

- the ability to checkmark multiple funding tiers
- the ability to use percentage allocations for each funding tier

Victoria Runkle presented the budget overview. She stated that the budget incorporated conservative estimates, assuming that both revenues and expenses are projected to increase by 3% in 2008. Year-to-date, the City is ahead of 2008 sales tax revenue budget estimates by 1.8%. She stated that, in forecasting the budget requirements for 2009 and 2010, three things are most important to consider: the increasing costs of energy, of healthcare; and adequate funding to support the City's capital improvement needs.

Following the budget overview, City Manager Craig Kocian provided a handout and led a discussion that focused on reductions to the budget that could potentially fund capital improvement needs. He also indicated he did not recommend that these items be reduced in order to fund capital improvements. Craig Kocian stated that the lowest amount of end of the year available fund balances has been \$900,000. He stated he would ensure that in any given year, \$900,000 would be generated for future capital improvements.

Victoria Runkle indicated that Matthew Gray from Sherman & Howard, LLC will be at the June 17<sup>th</sup> meeting when the subject of alternative funding sources will be discussed.