



REQUEST FOR A CERTIFICATE OF CCUPANCY

To the City of Arvada Building Department:

Today (date): _____ I am requesting that you issue to me a Certificate of Occupancy for (project name): _____ located at (address): _____.

I agree to comply with all terms of the building permit (number): _____ and will obtain all required approvals and pay all required fees prior to the requested date for the Certificate of Occupancy.

I request that you issue to me a Certificate of Occupancy on or before the following date: _____.

As of this date, to the best of my knowledge, the following items must be completed for final approval and C.O. (list all landscaping, curb, sidewalk, private and public improvements on or off the site paving, signs, all terms of the final development plan and permit, etc.)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

You may contact me at phone number: _____ if you have any questions.

Signature of Owner or Contractor

Date

REQUEST FOR A TEMPORARY CERTIFICATE OF OCCUPANCY

To the City of Arvada Building Department:

Today (date): _____ I am requesting that you issue to me a Temporary Certificate of Occupancy for: (project name): _____ located at (address): _____.

I agree to comply with all terms of the building permit (number): _____ and will obtain all required approvals and pay all required fees prior to the requested date for the Certificate of Occupancy.

I request that you issue to me a Certificate of Occupancy on or before the following date: _____.

As of this date, to the best of my knowledge, the following items must be completed for final approval and C.O. (list all landscaping, curb, sidewalk, private and public improvements on or off the site paving, signs, all terms of the final development plan and permit, etc.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

You may contact me at phone number: _____ if you have any questions.

Signature of Owner or Contractor

Date